

PSYPAG

Psychology Postgraduate Affairs Group

THE POSTGRADUATE CONFERENCE FUND

APPLICATION GUIDANCE NOTES

- 1) This application form can be completed electronically and returned by email to info@psypag.co.uk as an attachment.
- 2) If you are completing the form electronically (preferred method) please use sentence case, not CAPS LOCK.
- 3) If completing form by hand please use block capitals.
- 4) Please attempt to provide accurate costings for travel.
- 5) There are two deadlines for applications for the Postgraduate Conference Award (both Domestic and International awards use the same form). Applications will only be considered twice a year and all decisions are final. Deadlines are:
 - a. 10th May
 - b. 10th October
- 6) As a condition of being awarded a bursary you will be asked to write a short conference review or submit an article based upon your presentation for the PsyPAG Quarterly. Not all reviews/articles will be accepted for publication, and you will receive more information upon receipt of an award.
- 7) It is your responsibility to check whether the details in your application are correct. Any incorrect details may harm your chances of being awarded a bursary. This particularly applies to your address to which correspondence will be directed. Please ensure that you label and save your application form with your name. Applications which are not correctly labeled may not be accepted.
- 8) Abstracts must be included as part of the application document. Separate documents are not longer permitted and will not be accepted. You will not receive a reminder but it will not be sent to the decision makers. Please do not reference yourself in abstracts, or when listing conference attendance and presentations. Excessive referencing may make your application invalid.
- 9) Please try not to rely on funding from PsyPAG as we cannot guarantee that applications will be accepted, but this should not discourage you from applying.

If you have any queries relating to the procedure please contact the Information officer at the email address info@psypag.co.uk

<http://www.psypag.co.uk>